

IPO Data Transmission Software Manual

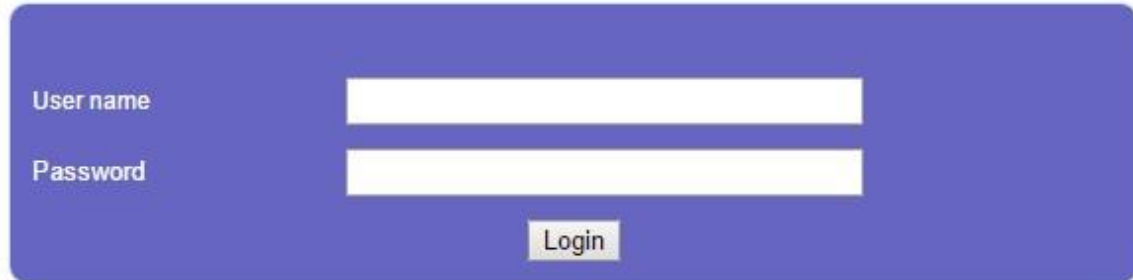
IPO Data Transmission Software is currently running on demo version.

You are required to follow the following steps for Transmission of IPO Data:

Step: 1

Login

IPO Data Transmission Software



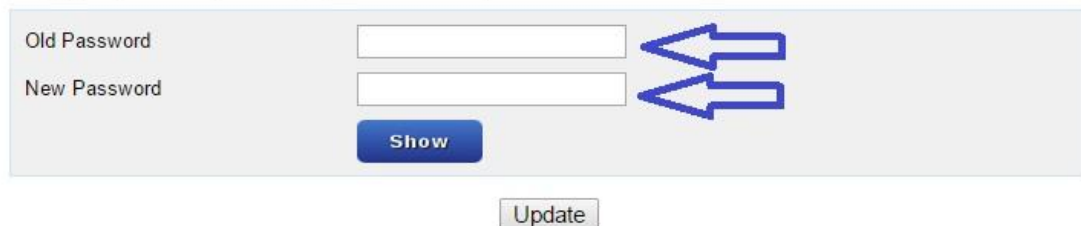
A login form with a blue background. It contains two input fields: "User name" and "Password". Below the "Password" field is a "Login" button.

Step: 2

Change Password

Change Password

If you want to change your password, please input your old and new password to make changes.



A form for changing a password. It has two input fields: "Old Password" and "New Password". Below the "New Password" field is a blue "Show" button. To the right of the input fields are two blue arrows pointing upwards. Below the "Show" button is an "Update" button.

Step: 3

Update User Information

My Account - Settings

Here you can make changes to your profile. Please note that you will not be able to change your login ID which has been already registered.

Your Name / Company Name	<input type="text" value="test user"/>	Your name or company name
Address (full address with ZIP)	<input type="text"/>	
Country	<input type="text"/>	
Phone	<input type="text"/>	
Fax	<input type="text"/>	
Website	<input type="text"/>	Example: http://www.domain.com
User Name	<input type="text" value="test5"/>	
Email	<input type="text"/>	

Save

Step: 4

Links for File Upload

[Help](#)

[File Upload Applicant List](#)

[File Upload Summary](#)

[File Upload Details](#)

[File Download](#)

[Update User Info](#)

[Change Password](#)

Welcome test user

File Not Uploaded Yet

Click here for upload applicant list

Click here for upload summary file

Click here for upload details file

Click here for download

Choose applicant's list file

Upload List File

Upload File: (File name should be exactly as given circular) No file selected.

Choose details file

Upload Details File

Upload File: (File name should be exactly as given circular) No file selected.

Choose summary file

Upload Summary File

Upload File: (File name should be exactly as given circular) No file selected.

*** To activate file extension view please see the following image and uncheck "Hide Extensions for known file type" and press "OK" .

*** Double extension is not allowed.

*** Case sensitive.

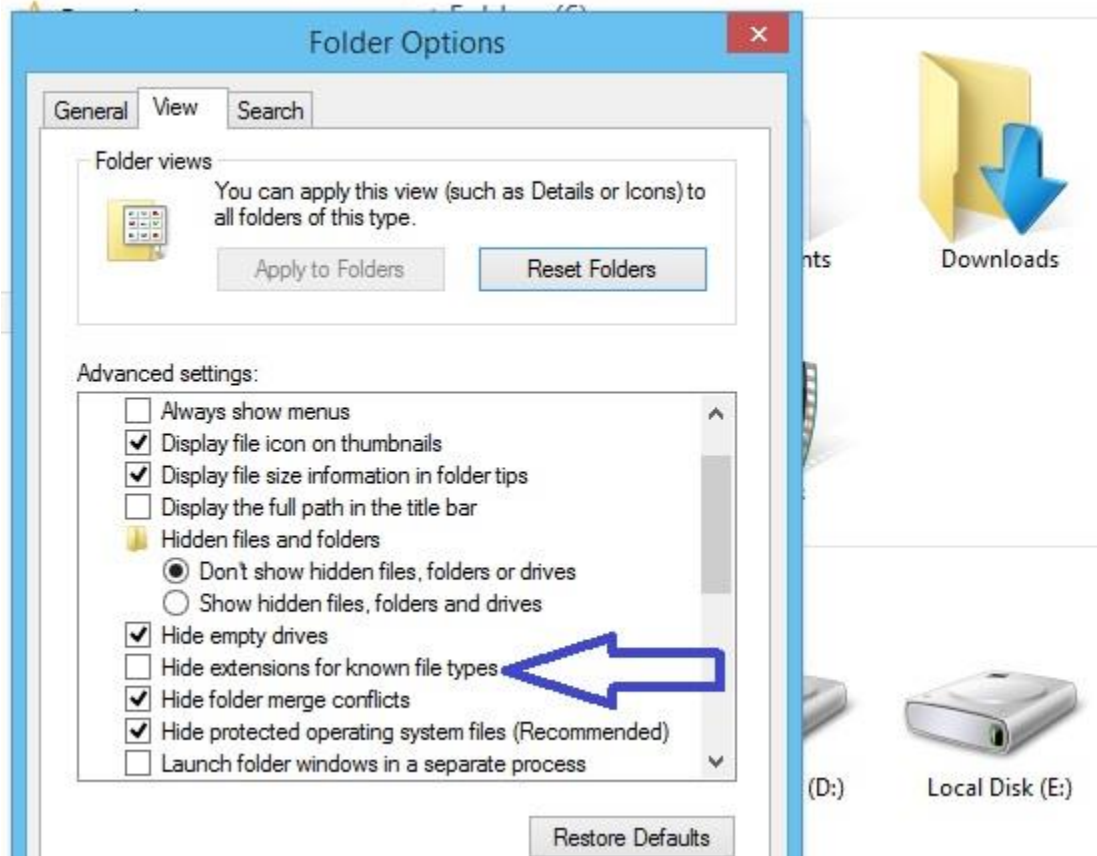
*** File name should be exactly as given circular.

Example:. TOSRIFA_Summary_DSE_042.pdf (Right format)

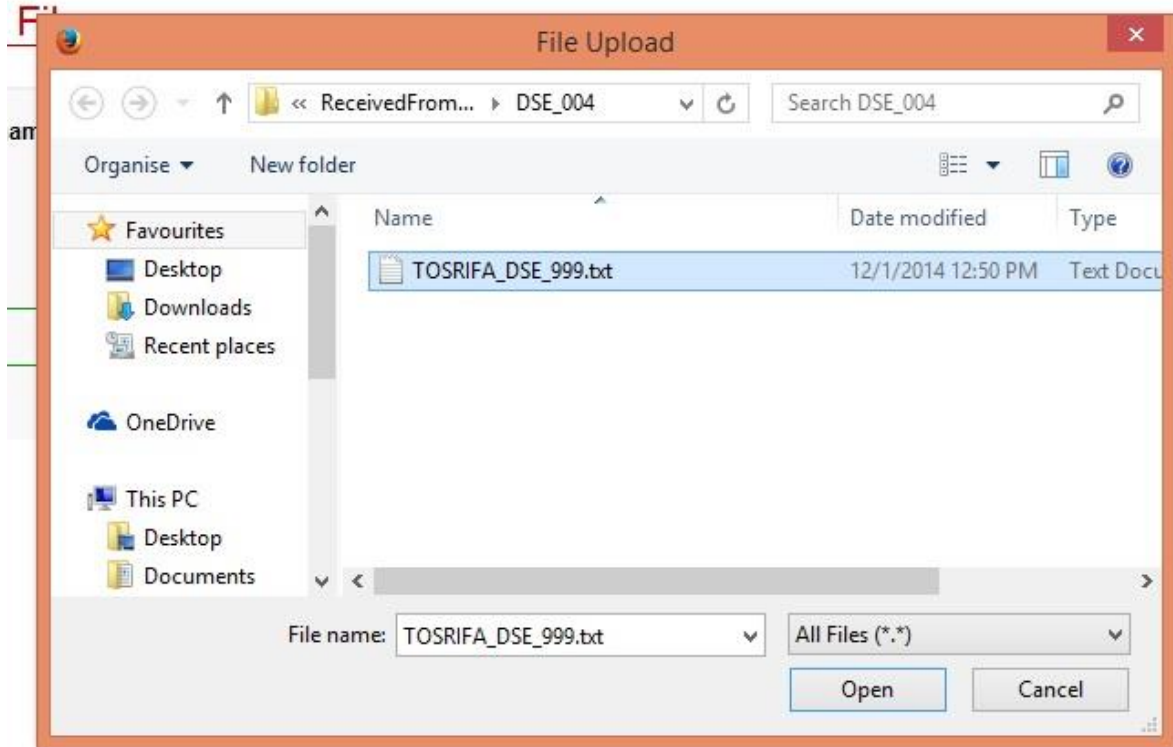
TOSRIFA_Summary_DSE_042.PDF (Wrong format)

TOSRIFA_SUMMARY_DSE_042.Pdf (Wrong format)

TOSRIFA_Summary_DSE_042.pdf.pdf (Wrong format)



IPO Data Transmission Software



Step Five:

File upload confirmation message

Upload Confirmation:

Upload List File

Upload File: (FILE NAME MUST BE IN CAPITAL LETTER) No file chosen

100 %

Upload Authentication Failed

Your File Name Is : DSE_004
File Name Should Be : TOSRIFA_MB_009



My Account

[Home](#)

[Logout](#)

Upload File

Upload File: (FILE NAME MUST BE IN CAPITAL LETTER) No file chosen

100 %

Upload Authentication Successful



Sample Data Of Your Uploaded File

4~34100~50691~KARTIK CHANDRA DAS~1203410051892712~RB~200~6000.00~IFADAUTOS 4~34100~21410~TONNY AKTER
SUMA~1203410045011246~RB~200~6000.00~IFADAUTOS 4~34100~20194~FAHMIDA AKTER~1203410021193917~RB~200~6000.00~IFADAUTOS
4~34100~21365~GAZI MD. OMAR FARUQUE~1203410043779869~RB~200~6000.00~IFADAUTOS

Confirmation list:

IPO Data Transmission Software

Welcome abc test

File Upload Successful

1. TOSRIFA_Summary_MB_009.pdf Date: 2015-03-24 11:47:42
2. TOSRIFA_Detail_MB_009.pdf Date: 2015-03-24 11:47:24
3. TOSRIFA_MB_009.TXT Date: 2015-03-24 11:45:28

Step Six:

File Download :

1. You have to check the agreement button before download.
2. All Files will be downloaded in a zip folder. You have to unzip the same with an unzip software.

Please read carefully and download

Terms & Conditions:

Please find the attachment regarding electronic copies of the lottery result of Public Issue Applications and allotment letters of the respective applicants of your organization.

Stock Brokers/Merchant Bankers are requested to do the following by immediate next working day:

(1) request the banker to remit the amount of successful (other than NRB and Foreign) applicants to the issuers respective Escrow Account opened for subscription purpose;

(2) request the banker to unblock the amount of unsuccessful applicants;

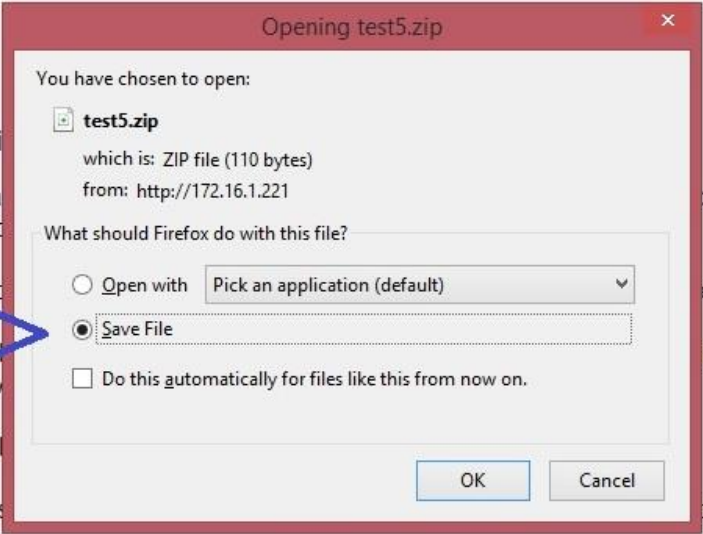
(3) send the drafts submitted by successful NRB and Foreign applicants to the Stock Exchange; and

(4) return the drafts submitted by unsuccessful applicants.


Please also comply with the relevant conditions imposed by BSEC in this regard.

I accept:

Save Zip File:



The image shows a Firefox dialog box titled "Opening test5.zip" with a close button (X) in the top right corner. The dialog contains the following text and options:

- You have chosen to open:
-  **test5.zip**
- which is: ZIP file (110 bytes)
- from: http://172.16.1.221
- What should Firefox do with this file?
- Open with
- Save File
- Do this automatically for files like this from now on.
- Buttons: OK, Cancel

A blue arrow points from the "Save File" option to the left. The background text is partially obscured by the dialog box.

Terms & Conditions

Please find the attached letters of the respective

Stock Brokers/Merchants

(1) request the bank

respective Escrow Agent

(2) request the bank

(3) send the drafts to

(4) return the drafts submitted by unsuccessful applicants.

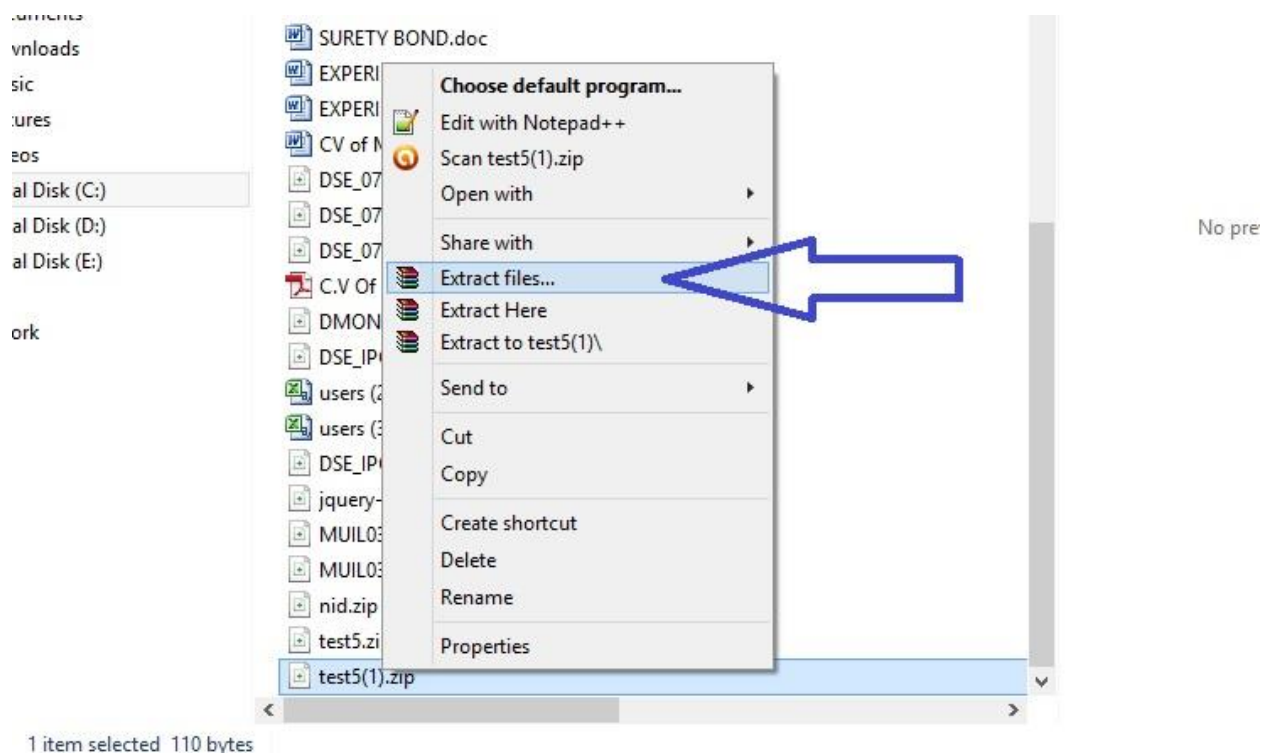
Issue Applications and all

next working day:

(sign) applicants to the issue

Stock Exchange; and

Extract / Unzip Zip File:



After extraction, you will find the respective files.

For any inconvenience, please contact with us in the following Numbers:

- For Technical Issue : 9564601 Ext-227
- For Other Issues : 9564601 Ext-293

END